



Your name

Your Unique Taxpayer Reference (UTR)

For help filling in this form, go to www.gov.uk/taxreturnforms and read the notes and helpsheets.

Income from office

1 Payments from P60 (or P45 or payslips) - before tax was taken off

2 Tax taken off box 1

Benefits from your office

3 Travel, travel warrants and vouchers

6 Contingency payment

4 Accommodation, excluding accommodation expenses

7 Financial Assistance Fund and other cash reimbursements

5 Office costs expenditure - non-capital items (for capital items read the notes)

8 All other benefits

9 Balancing charges

Office expenses paid out by you

10 Travel warrants

12 Office expenses

11 Secretarial, clerical and research assistance

13 Other expenses and capital allowances

 Employment lump sums, compensation and deductions are on the ['Additional information'](#) pages.

Any other information

14 Please give any other information in this space